

ONLINE LEARNING / DISTANCE LEARNING APPLICATION FORM



INTERNATIONAL
HOTEL SCHOOL

1. APPLICANT INFORMATION

Last Name _____ Name of consultant assisted you: _____

First Name: _____ Phone Number - Mobile _____

Preferred Name: _____ Phone Number - Home _____

ID Number _____ E-mail Address: _____

Official Language: _____ Gender: Male Female

Second Language: _____ Date of Birth: _____

DD/MM/YYYY

Examination Centre / Campus: _____

2. ADDRESS INFORMATION (Delivery of study material)

Postal Address: _____

Postal Code: _____ Country: _____

3. EDUCATION INFORMATION

Last School/College Attended: _____

Highest Qualification: _____

4. PROGRAMME INFORMATION

Preferred year to commence studies: 20 New Student: Current /Past Student:

Preferred Intake Period: 1st term: 2nd Term: 3rd Term: 4th Term:

COURSES:

Single Courses

- Accounting for Hospitality Managers
- Business Leadership - Tools for Success
- Conference and Events Management
- Contemporary Club Management
- Convention Management and Service

- Design and Facilitate Online Learning
- Financial Management for Spas
- Food Safety: Managing with the HACCP Process
- Food Science and Design
- Hospitality Facilities Management and Design
- Hospitality Revenue Management
- Hospitality Sales and Marketing
- Hospitality Today: An Introduction
- Hotel and Restaurant Accounting
- Introduction to Managing Online Reviews
- Leadership and Management in the Hospitality Industry
- Management of Food and Beverage Operations
- Managing Beverage Operations
- Managing Front Office Operations
- Managing Hospitality Human Resources
- Managing Housekeeping Operations
- Managing Service in Food and Beverage Operations
- Managing Technology in the Hospitality Industry
- Organisational Risk Management
- Planning and Control in Food and Beverage Operations
- Presentation Skills for the Business Professional
- Purchasing for Food Service Operations
- Retail Management for Spas
- Security and Loss Prevention Management
- Spa: A Comprehensive Introduction
- Supervision in the Hospitality Industry
- Training and Development for the Hospitality Industry
- World of Resorts from Development to Management

Higher Certificates

- Higher Certificate in Events Management
- Higher Certificate in Hospitality Management
- Higher Certificate in Hospitality Management (Spa Operations)
- Higher Certificate in Food and Beverage Management

5 Course Specialisations

- AHLEI Rooms Division Specialisation Package
- AHLEI Food and Beverage Specialisation Package
- AHLEI Accounting and Financial Management Specialisation Package
- AHLEI Human Resources Management Specialisation Package
- AHLEI Club Management Specialisation Package
- AHLEI Spa Management Specialisation Package

Diplomas

- AHLEI Hospitality Management (12 Course Package)
- AHLEI Food and Beverage Management (12 Course Package)
- Diploma in Food and Beverage Operations
- IHS Diploma in Food and Beverage Management

Articulation

- Articulation Package from AHLEI Diploma to IHS Diploma
- Articulation Package from Higher Certificate to Diploma

5. SPONSOR DETAILS

Please indicate who will be responsible for paying for your studies:

Self Employer Parent Guardian Bank Loan/Student Loan

First Name: _____ Phone - Work: _____

Last Name: _____ Phone - Mobile: _____

Occupation: _____ Company Name: _____

Email Address: _____

6. REQUIRED ENCLOSURES

Copy of Passport / ID Document Copy of Matric Certificate (Finished Matric)

7. BANKING DETAILS

BANK : STANDARD BANK
BRANCH : Kingsmead
BRANCH CODE : 040127
SWIFT CODE : sbzazajj
ACCOUNT NO. : 331727242
REFERENCE : Student Name and Surname

8. DECLARATION AND UNDERTAKING

1. Programmes are offered exclusively as online/ distance learning courses . No contact / face-to-face classes are offered.
2. The medium of instruction is English (including examinations and course material).
3. The costs related to hardware, software and Internet connectivity shall be for my own account.
4. I undertake to implement appropriate contingencies in the event that my computer fails for whatever reason.
5. Examinations are paper-based and conducted at campuses located in Durban, Cape Town or Johannesburg according to the examination schedule applicable to online and distance learners.
6. In the event that a student has failed an examination, application can be made to complete supplementary examinations after paying the prescribed fee.
7. Students who fail to gain exam entry or after completing the examination failed to achieve the sub-minimum required, must reregister for the subject after paying the prescribed fee.
8. The completion of Work-Integrated Learning (WIL) is a compulsory module in fulfilment of the requirements for the Higher Certificate and Diploma Programmes. Students assume full responsibility for their own placement and departmental rotation according to the criteria of the programme.
9. Students who have failed to complete Work-Integrated Learning and therefore have to re-register for the subject will be charged a re-registration fee.
10. Students who elect to pay per subject will only be enrolled once payment is made in full for that particular subject.
11. Cancellation and deregistration requests will be handled in accordance with the policies of The International Hotel School.
12. I undertake to abide by all the applicable policies of The International Hotel School including the Disciplinary Code.

I have read and understood the above. I further understand that any false or misleading information provided on this application form shall be considered sufficient cause for disqualification / disciplinary action.

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Applicant's Full Name and Surname	
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Applicant's Signature	Date Signed